

## COLLEGE APPLICATIONS

Students may apply to colleges either on paper or electronically. However, many colleges prefer electronic applications. Students should start their applications during the summer prior to their senior year. The Post Grad Center can help with getting applications. Generally, it is to the student's advantage to apply early (not before Oct 1 but before Thanksgiving), especially when applying to state supported schools that have rolling admissions. This is particularly important to students who may be on the borderline for admission.

Most college applications request personal information, a high school transcript, and test scores with some schools additionally requesting essays, and recommendations. Some colleges may request names of teachers, clergymen, or other adults as references. They may even require a letter of reference from them. A student should always ask a person's permission to use his/her name as a reference.

It is important for students to complete the personal data portion of the application accurately and **neatly**, in order to make a good first impression. Many applications can now be done on-line and sent via the internet or can be printed off as a hard copy and turned into the Guidance Center to be processed with other application forms and transcript. If done on-line be sure you carefully follow all instructions regarding fee payment and transcripts because they are often very specific. Arapahoe High School charges an **initial application charge** of \$10.00 to cover the cost of first and final transcript. A \$3.00 charge per college application transcript will be charged after initial charge. Some schools will require a mid-year report and have a specific form, turn that in to the Guidance Center so that when first semester grades are posted this form can be sent to the college requesting it without you having to inform the Guidance Center. If there is no form and you want your mid year grades sent then you will need to request them sent. Midyear grades are not automatically sent. **Remember you need to allow two weeks for initial or any other application processing.**